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**MISSISSIPPI GAMING COMMISSION**

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**INDUSTRY LETTER NO. 2013-01**

**April 11, 2013**

**TO:** All Licensees, Enrolled Attorneys and Interested Parties  
**FROM:** Allen Godfrey, Executive Director   
**RE:** Re-Keying or Replacement of Locks

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This industry letter replaces and supersedes all prior letters/memos related to the subject matter of actions requiring re-keying or replacement of locks.

Sensitive and restricted keys are defined in MGC Regulation VII, Internal Controls for Gaming Establishments; Paragraph R, Key Control; Section 2 and Section 3.

- A. When a sensitive (dual access) key is lost, misplaced or removed from property, the locks are to be replaced or re-keyed immediately. For the purposes of this industry letter, table float keys, card table bank keys, and pit podium keys for podiums used to store cards and dice are included in this category.
- B. When a restricted key is lost, misplaced or removed from property for a period exceeding twelve (12) hours, the locks are to be replaced or re-keyed immediately.

The MGC shall maintain the discretion to investigate all instances of keys lost, misplaced or removed from property and the determination to require re-keying of locks

Questions regarding this industry letter should be directed to the Mississippi Gaming Commission Enforcement or Compliance Division district offices.

This letter is available on the MGC website at [www.msgamingcommission.com](http://www.msgamingcommission.com) under Industry Letters.