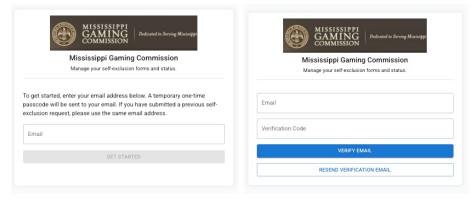




#### **ACCOUNT CREATION**

You may begin the process of submitting a self-exclusion request by creating an account. You can create an account at https://selfexclusionforms.msgamingcommission.com/.

Provide your email, and you will be sent an email from <u>selfexclusionforms@selfexclusionforms.msgamingcommission.com</u> with a temporary one-time passcode (OTP) for validation. Note that a password is not required; every time you access the web application, you will be prompted for an OTP as a secure means of authentication.



Note that subsequent visits to the web application should use the same email address. You will not be able to change this email address in the future.





### SUBMITTING A SELF-EXCLUSION REQEST FORM

When you log in, you will arrive at the registration page, where you can fill out a self-exclusion form. Note that the asterisk (\*) on various fields indicates that fields are required.

| Mississippi Gaming Commission Request for Self-Exclusion |             |                  |
|--|-------------|------------------|
| Identification Information                               |             |                  |
| First Name *  John                                       | Middle Name | Last Name *  Doe |

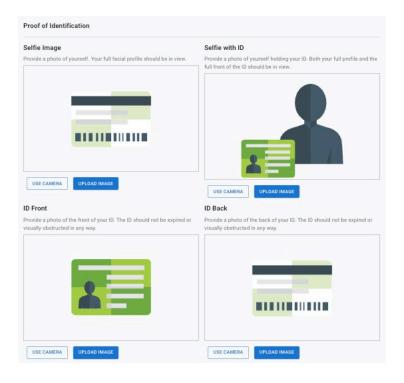
Not all fields are required; notably, you are not required to submit a Social Security Number per Section 5 of the Privacy Act, 7 U.S.C. 522a. However, you must provide an identification number of some form, for example, from a Driver's License, Passport, etc.

You must upload photos per the specifications provided. The diagrams in the web application indicate clearly what is expected. The following photos are required:

- A profile photo of yourself.
- A profile photo holding your identification in view.
- A photo of the front of your identification.
- A photo of the back of your identification.











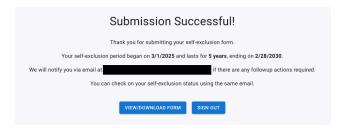
You must select a self exclusion period of between 3 and 10 years; if you wish to select a lifetime exclusion period, you must already have a minimum 3 year self-exclusion period on file with the Mississippi Gaming Commission.

You must digitally sign your signature.

If any fields are incomplete, invalid, or missing, errors will be displayed by hovering your mouse over the **Submit Form** button, or displayed underneath it if viewing on mobile.



When you submit your form, you will receive an email confirmation of your submission, including an attachment of the rendered PDF self-exclusion form. An MGC Administrator will also be notified of your submission and will contact you if there are any concerns or questions or follow-up actions needed.

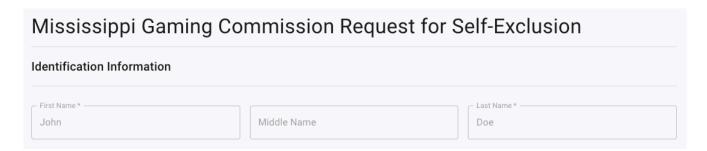




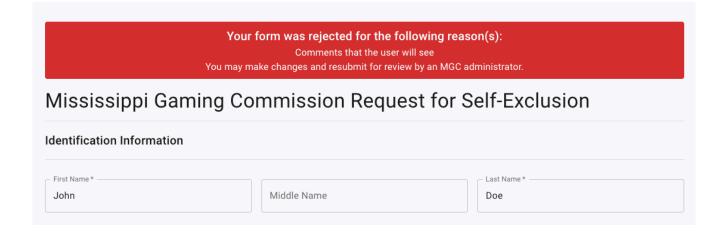


### **REVISING A SELF-EXCLUSION REQUEST**

Once submitted, a self-exclusion request cannot be revised. If you log back in or go to view the form directly, it will be marked read-only.



If an MGC Administrator rejects your form for any reason, you will be notified by email with details of their rejection comments. You can also sign back in and view your form and observe the red banner indicating what needs to be changed. If you make changes, the MGC Administrator will be re-notified to re-review your form and the form will again be marked as read-only.







## **VIEWING CURRENT AND PREVIOUS FORMS**

In the **Form History** tab, you can view a list of any current or previous forms you have submitted. The **Download Form** button will also download the PDF of the form.

